



## ALLZONE - EXIT INTERVIEW FORM

Take a moment and complete the following questionnaire. We regret losing an employee and hope that through this questionnaire we can identify areas for improvement and address any situation needing attention. It will serve to enable us in developing policies and practices that reflects the needs of the employees. This form will not become a part of your personnel file and will not affect your rehire status. Your cooperation is appreciated.

### Personal Information

Name: P. Sravanya

Employment Number: AMSC/AMSV 2361

Mobile No: 9384651248

Gender: Female

Department: Charge Entry (MEDICAL BILLING)

Designation: Process Associate

Date of Joining: 10/10/2022  
(Day/Month/Year)

Date of Leaving: 9/1/2024  
(Day/Month/Year)

Details of Projects Worked: Proj-71

Charge Entry

Immediate Supervisor Name: ELAKKUVAN

Manager Name: Sureshan



1. Why are you leaving the job?

Some financial reason.

2. What were the most important factors in your deciding to take a new job?  
Salary? Benefits? Time off? Something else?

Salary Benefits.

3. Did your current job meet your expectations?

20k.

4. Did you receive adequate support and training in your job?

Yes....

5. What did you like about your job?

Management.

6. What did you dislike about your job?

disRespect.

7. What change is required to carry out your job?

work related knowledge.



8. Did you receive enough training to do the job effectively?

I learned to work fulfilled

9. Did you receive enough support to do your job effectively?

not bad.

10. How did you feel about the supervision you received?

Not bad

11. What was your working relationship with your manager like?

disrespectful.

12. How do you feel about the feedback you received from your manager?

disrespectful.

13. How would you describe your relationship with your colleagues?

Very Supportful.

14. How would you rate the working environment and do you have any suggestions for improvement?

99%



15. Do you have any suggestions regarding organizational policies and procedures?

Pls Provide for Saturdays Properly.

16. Did you have clear objectives in your job?

Charge Entered. Billing Properly.  
and Training Software.

17. How were these objectives communicated to you?

Easy, understand way

18. What is positive about this organization?

Clean organization

19. In what ways can the organization improve?

Staff, Communication Skills

20. Would you work for the company in the future?

Yes

21. Would you recommend this company to any of your friends looking for this job?

Sure... I referred.



22. Do you have any questions or comments?

*Thank you for giving Great opportunities..*

Signature of the Employee: *Prshu*

Date: *9/1/2024*

For HR department use:

S. No	Checklist Items	Yes/No	Date
1	ID card and Access card - Returned	<i>YES</i>	<i>9-JAN-2024</i>
2	Access removed	<i>YES</i>	<i>9-JAN-2024</i>
3	Issued relieving order / experience letter	<i>YES</i>	<i>18-JAN-2024</i>

Date: *18-JAN-2024*

Signature: *N. Arunachalam*

Name of the HR: *N. ARUNACHALAM*